



Head of Airport Operations & Crisis Management

Responsibilities:

- Responsible for the formulation and supervision of the curriculum development, as well as the creation of teaching, learning, and assessment resources for the training centre
- Support the Director in establishing training and learning policies and methodologies to ensure high-quality training delivery
- Spearhead networking initiatives with industry stakeholders, manage industrial attachments, and serve as a representative of the training center in departmental projects and events, both domestically and internationally
- Formulate strategic plans and logistical arrangements for course delivery and administration, proactively identifying areas for enhancement and implementing necessary modifications
- Act as the Airport Council International (ACI) Programme Coordinator, overseeing the delivery of all Professional training courses.
- Devise and execute plans pertaining to the logistics of course delivery
- Collaborate closely with the Quality Assurance Team to ensure the effective implementation of quality assurance policies and practices
- Undertake additional projects (Mainland and Overseas) encompassing business travel or temporary short term overseas placement as assigned by the Director on an ad hoc basis

Requirements:

- Bachelor's degree holder with 12 - 15 years relevant experience in aviation industry
- Previous involvement or management of projects in Mainland is highly advantageous
- Demonstrates self-motivation along with exceptional logical thinking and analytical abilities
- Possesses advanced proficiency in Microsoft Office applications, including Word, Excel, PowerPoint, and others
- Exhibits excellent communication skills with fluency in both spoken and written English and Chinese, including Mandarin